Caston CofE Primary Academy
part of the Dove Federation

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Federation Executive Headteacher
Mrs Sarah Disney
Head of School
Mr Marcus Halmshaw

7th October 2026

Dear Parents/Carers

We have organised a trip for Swift Class to visit Gressenhall Farm & Workhouse, near Dereham on Wednesday 18th November 2026.

Pupils will depart from the school by coach at approximately 9.00am. **Children will need to be at school for 8.40am**. Children will be accompanied by the class teachers, teaching assistants and parent helpers.

The coach should return to school before normal school finish time.

We are asking for a voluntary contribution of £14.35 per child towards the total cost of this trip. If you are experiencing financial difficulties in meeting the above payment, please speak to Mrs Jeffries, School Business Manager.

Children will be required to bring a backpack with them for their lunch, water bottle, (no fizzy drinks) and a healthy snack (please ensure nothing contains nuts). Children that are entitled to free school meals can have a packed lunch provided by the school this will need to be booked on Parent Mail.

Children MUST wear full school uniform and comfortable shoes for walking and bring a waterproof jacket & wellies/hat (for any changes in weather).

Payments to be made on Parent Mail no later than Friday 6th November. Please complete the attached permission slip and return to the office by Friday 8th November.

If your child suffers from travel sickness, please ensure that they have been given medication in the morning prior to our departure.

Please note, if we do not receive enough contributions then this trip will not take place

Mrs Sarah Disney

Executive Head Teacher
Parker's C of E Primary Academy

VISIT TO GRESSENHALL – YEARS 1 & 2
Wednesday 18th November

I give permission for…….. to take part in the above visit.

I will require a school packed lunch: **YES/NO (If no I will provide a packed lunch)**

If you require a packed lunch please choose from Ham, Tuna Mayo or Cheese Packed lunch…….

If you pay for school dinners this will be added to Parent Mail for you to pay.

Signed …….. parent/guardian Date ……..

PLEASE RETURN SLIP TO THE SCHOOL OFFICE BY FRIDAY 8TH NOVEMBER AT THE LATEST.