



Diocese of Norwich
Education and
Academies Trust

Caston Church of England Primary Academy

Executive Headteacher: Mrs Sarah Disney

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23rd February 2022

Dear Parent/Carer

We usually hold parents evening during the Spring Term so that we can feed back to you on how your child is progressing and settling.

We are aware that we have had much less contact with parents than usual because of the Covid-19 situation. Therefore, we are pleased to announce that we will be returning to face to face meetings with your child's class teacher.

Appointments will be available on Tuesday 8th March between 3.30pm and 6.00pm and Thursday 10th March between 3.30pm and 5.00pm. These appointments will last for 10 minutes. If you require a longer appointment, please speak with your child's teacher to arrange this.

To book your appointment login to the Pupil Asset Parents portal (link below) using the email address we have for you at school. If you have changed your email address and have not told us yet, please contact the office.

<https://parents.pupilasset.com/>

Appointments can be made from Thursday 24th February until Friday 4th March 2022. Should you wish to make any changes after this date or have any issues in booking your appointment please contact the school office.

Kind Regards
Mrs Sarah Disney
Executive Head Teacher