



Caston Church of England Primary Academy

Executive Headteacher: Mrs Sarah Disney

The Street, Caston, Attleborough, Norfolk, NR17 1DD

Tel: 01953 483304 Email: office@caston.norfolk.sch.uk Web: www.caston.norfolk.sch.uk

16th July 2021

Dear Parent/Carer

I am writing to you to outline the plan for September. If anything changes between now and then, we will do our utmost to inform you as soon as it is possible.

Start and Finish Times

In September, we will no longer be having staggered start or finish times. **School will be starting for all pupils at 8:55am and will finish at 3:15pm.** The gates will be open in the morning from 8:50am. When the children arrive at school they will be continuing to go straight into class, as they have been doing this year, as this has proved to be successful. They will be brought out onto the playground at the end of the school day as they have been doing this year. We will be entering and exiting the school site through the main site gates.

Lunch Times and Break Times

We will no longer be having staggered break times or lunch times. All children will be eating their lunch in the school hall. We have made the decision that children will be sitting on a table with their friends in their class rather than in the buddy groups that were in operation prior to the 1st lockdown.

Handwashing and ventilation

We will be continuing with our handwashing and ventilation procedures as per this year in September.

PE Kits

We will be reverting to children wearing school uniform every day from September and needing to have their PE kits in school on PE days.

If you have any questions please do not hesitate to get in contact. The school office will be manned from Thursday 2nd September.

Yours sincerely

Executive Head teacher