



Diocese of Norwich  
Education and  
Academies Trust

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## Caston Church of England Primary Academy

Executive Headteacher: Mrs Sarah Disney

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15<sup>th</sup> March 2021

Dear Parent/Carer

Unfortunately, due to personal circumstances Mr Hurrell has made the decision that he will be leaving us on Friday 26<sup>th</sup> March 2021.

We are very conscious about the impact that this will have on our Year 2's who have already had one change of staff this year as well as the most recent school closures to deal with. This was not the outcome we wanted for the children.

We have made the decision that rather than introduce another new face to the children at this time we are going to put Mrs Machell, who knows the children really well, into the classroom for the time being. Mrs Machell is going to be supported by Miss Lindop and myself. I am going to be over at Caston on a more regular basis from Easter to support Mrs Machell in this role. We believe that at this moment in time having a staff member they know is vital to ensuring that this change does not affect the children's wellbeing or learning.

We will be keeping this situation under constant review and will endeavor to do all that we can to ensure the best outcomes for our Year 2 pupils.

Please do not hesitate to contact me should you have any further questions on this.

Yours sincerely

Mrs Sarah Disney  
Executive Head teacher